



County of Greene, Missouri

Employment Vacancy Announcement

09/10/2015

Greene County Family Court - Juvenile Division

Greene County Youth Academy Lead Family & Community Specialist

Grant Funded Position

Full - Time

Hours & Work Schedule: Combination of days, evenings and weekends as scheduled.

Pay Rate: up to \$11.25 per hour

The Greene County Family Court - Juvenile Division is seeking an individual for the position of Greene County Youth Academy Lead Family & Community Specialist. This position works under the direct supervision of the Director of Community Based Services.

Essential Duties and Responsibilities:

Supervise youth one-on-one and in a group setting. Orientate youth and families into the program. Facilitate family intervention and mediate conflict. Observe and assess the behavioral, emotional and psychological condition of youth participants. Conduct random drug testing for youth as needed. Contact youth in their home, school and in the community as needed. Serve as liaison with other agencies when client referrals are made. Attend meetings, court hearings, home visits, school visits and individual contact. Scheduling home visits and drug testing and maintain appropriate records. Prepare court reports and be prepared to testify as needed. Be available on call for youth and their families via GCYA cell phone (evenings, overnights and weekends). Be the liaison between GCYA and community agencies as needed, including but not limited to, school transitions, community engagement and service opportunities. Develop new community partnerships. Engage in training and learning opportunities. Extend self in offering best practice program implementation and in professional growth. Assist other Family and Community Specialists as needed and provide on-the-job training for newly hired Family and Community Specialists. Active participation in Juvenile Office initiatives. Perform other duties as required.

Minimum Experience and Training Qualifications:

Bachelor's degree or higher in Social Work, Psychology, Criminal Justice, Education or closely related social sciences required and related experience dealing with juveniles. Must possess a valid Missouri driver's license is required.

A complete description of the physical and mental abilities required to perform the essential functions of the position is available at the Greene County Human Resources Office.

Special Requirements:

All applicants for the position GCYA Lead Family & Community Specialist will be required to undergo a complete background check and post-offer screening for the presence of illegal drugs as a condition of employment.

How to apply:

Interested individuals MUST submit a completed application and resume to Human Resources, 940 N. Boonville Ave., Room 314, Springfield, MO 65802, or fax to 417.868.4811. Incomplete applications will not be given consideration. Position open until filled.

Greene County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities.